

The involvement of home and school is central to the success of any educational programme.

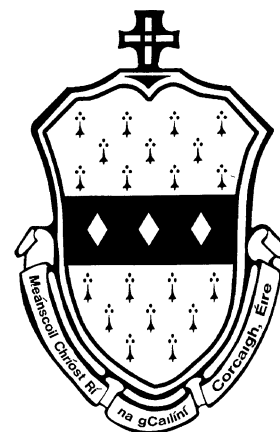
Parents/Guardians will be informed immediately of serious breaches of the school rules either by telephone or letter. The school Journal issued to each student at the start of the year is a vital means of communication between home and school. Parents/Guardians are requested to check the journal regularly for important messages from teachers. Parents are welcome to use the journal to communicate with the school. School staff and parents/guardians should be partners in promoting the values of the school including its code of behaviour.

CODE OF CONDUCT

A good Code of Conduct requires a disciplined atmosphere where the dignity, rights and security of each person can be respected. It is to foster such values that our school rules are as follows:

- 1. Punctuality:**
Students are to attend school at 8.50 a.m. Once weekly, students must present themselves for assembly at 8.40 a.m.
Students arriving late to school must report to the office to have their journals stamped. When a student is absent from school, the reason for the absence must be entered in writing, in her journal, by the parent/guardian. It must then be shown to each subject teacher for signature on the day of return.
- 2. Uniform:**
While in uniform, students should behave in a manner which is a good reflection of the school.
- 3. Behaviour:**
Students are expected to act with courtesy and respect at all times, in the classrooms, toilets, social areas and on corridors.
Out of respect for oneself and others, the use of foul and obscene language is not acceptable. This Code of Conduct applies to all school activities.
- 4. Rights of Students:**
Each student has the right to an education free from fear and intimidation. Bullying in any form is not tolerated. If you witness any bullying taking place or are a victim of bullying, please report it to your class teacher, year tutor, responsible adult or a parent who will inform the school. All reports will be treated in confidence. The school's anti-bullying policy will be applied as appropriate.
- 5. Health:**
We are a Health Promoting School. We aim to foster a clean and healthy environment, therefore the following behaviour is expected of our students:
 - Students may not smoke within the school bounds, at school activities and while in school uniform. The possession of cigarettes is also forbidden.
 - The possession and/or consumption of alcohol are strictly forbidden during the school day during lunchtimes or at functions and activities organised by the school.
 - The possession and/or use of drugs are absolutely forbidden by the school.
 - Chewing gum, crisps and popcorn etc., are not allowed in the school. Students will be subject to fines for breaches of this rule.
- 6. Safety:**
Students may not tamper with school furniture, fittings or any equipment in the school building or on the school grounds. Students are asked to show courtesy for others and asked to walk (not run), on the right hand side of the corridors and stairs. Students are expected to be vigilant at all times to ensure their safety and the safety of others. Interference with or theft of another's property is strictly forbidden. In the interests of safety, substances such as liquid correction fluid, e.g. tippex and aerosol sprays, are not allowed.

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